

Practical Commissioning

Objective

A one day training course for delegates who need to understand the commissioning process.

Content

Introduction

- An overview of the service commissioning process
- The role of the commissioner
- Skills required of the commissioner

Market Management

- Researching and developing the market
- The value of “soft market testing” in commissioning

Defining the Requirement

- Stakeholder consultation
- Developing the service model or specification
- Output and outcome service models

Turning the strategy into reality – developing the processes

- Collaborative commissioning
- The commissioning/procurement Cycle

Procurement within the Commissioning Process

- Objectives of tendering
- Selecting the tendering process

Preparing tender documents

- Invitation to Tender
- Conditions of Contract

Managing the tendering process

- Selecting Tenderers
- Issuing the ITT

Evaluating tenders

- Developing an effective evaluation process
- Post tender negotiation

Provider Management

Conclusions and Questions

Format

This is an interactive session that includes presentation, discussion, practical examples and case studies. All delegates will receive a comprehensive delegate handbook and supporting CD.

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